



# ARTS EDUCATION CATALOG FORM

Please copy this form or download

<https://artsbridgeonline.org/education/#tour>

**The top portion of this form is to be filled out by the teacher on the day of the artist visit.**

Name of School: \_\_\_\_\_

Teacher/Grade: \_\_\_\_\_

Teacher Signature: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Name of Artist: \_\_\_\_\_

Date of Presentation/s: \_\_\_\_\_

Time/s: \_\_\_\_\_

# of UNITS used:

How many students were in attendance?

**Artist will complete this section and submit completed form to Artsbridge**

I have completed this presentation and agree that I will be compensated for \_\_\_ number of units.

Artist Signature: \_\_\_\_\_

Artist Address: \_\_\_\_\_

**Before submitting your payment form to Artsbridge, did you...**

- ☐ Confirm the presentation date, time, school, and number of units with the teacher AND Artsbridge?
- ☐ Complete the scheduled presentation?
- ☐ Have the teacher complete the required Top of this Form with you after the presentation?
- ☐ Make sure all information on the form is complete and accurate?

**Did you complete all of the above? You're ready to send your form to Artsbridge!**

Please scan, mail, or hand deliver this completed form to Artsbridge. Thank you!

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